



ENUGU STATE INTERNAL REVENUE SERVICE OFFICE OF THE CHAIRMAN

Revenue Centre, 2 Leck Avenue, State Secretariat Complex, Enugu

Tel: 09030001665, 08075625555 E-mail: info@irs.en.gov.ng

REQUEST FOR APPLICATION FROM QUALIFIED COMPANIES

INTRODUCTION

In line with the ongoing reforms by Enugu State Government to reposition the Enugu State Internal Revenue Service for optimum performance, the Enugu State Executive Council has directed that a major review of the Back Duty Audit and Investigation operations of the Service be carried out.

In line with the above, Enugu State Internal Revenue Service (ESIRS) hereby revokes all existing consultancies with previously engaged Legal firms, Tax Audit Firms and Revenue Consultants, and Solicits for fresh submission of proposals from interested qualified persons, legal firms and audit firms.

OBJECTIVE

The objective of this exercise is to engage competent Tax Consultants who will collate data and assist the Service to recover Back Duty taxes from tax paying agents in Enugu State.

QUALIFICATIONS

- a. Proposals are expected from reputable legal firms, accounting and audit firms that will assist the Revenue Service in carrying out Back Duty Audit and Investigation on tax paying agents domiciled in Enugu State.
- b. The Chartered Accountants/Chartered Tax Consulting Firms should be those that:
 - Perform regular auditing of tax payers as well as tax collecting agents.
 - Advice on tax related issues.
 - Provide quality assurance through improved data management, thereby ensuring data integrity and accuracy.

SELECTION CRITERIA

All expression of interests must be signed by an officer authorized to bind the organization to a contract and accompanied by the following documents.

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CO2 and CO7.
2. Evidence of Company Tax Clearance Certificate payment of PAYE and Audited Account for the past three (3) years (2017, 2018 & 2019).

3. An affidavit disclosing that the company does not have any director who has been convicted in any country for any criminal offense relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
4. Evidence of three similar projects executed in the past two (2) years including letters of award, completion certificates etc.
5. An updated company profile.

NON-REFUNDABLE DEPOSIT

1. Interested companies shall pay a non-refundable fee of **Two Hundred and Fifty Thousand Naira (N 250,000.00)** into **Enugu State IGR Pool Account (A/C No. 1267020010)** with **FCMB** as application fee.
2. Only companies that meet all requirements will be considered for engagement by the State Government.

SUBMISSION OF APPLICATION

All applications should be submitted in **twelve hard** copies and a **soft copy on CD-ROM**, delivered to **Enugu State Internal Revenue Service Headquarters at No. 2 Leck Avenue, by Ridgeway Road Enugu, not later than thirty days from the date of this publication.**

Interested applicants may obtain further information at the above address from 8 a.m. to 4 p.m. Monday – Friday (Except weekends and public holidays).

Note: Failure to comply with the above listed requirements will lead to disqualification of the application.

DISCLAIMER

This advert shall not be construed to be a commitment on the part of Enugu State Government to engage any Firm, Company or Bank nor shall it entitle any Organization to make any claim whatsoever and/or seek indemnity from **Enugu State Government.**

Enugu State Government reserves the right to reject or accept any application/proposal without assigning any reason(s) whatsoever.

All costs incurred by applicants as a result of this advert shall be borne fully by them without any liability on the part of the State Government.

The Chairman
Enugu State Internal Revenue Service
Enugu State, Nigeria